



Executive Committee Meeting
Thursday, November 20, 2025 – 9:30 a.m.
Online via Zoom

1. Welcome and Introductions: Elgin Mayor David Kaptain, Chairman
2. Approve May 22, 2025 meeting minutes
3. Report on Technical Advisory Committee, Peter Wallers, TAC Chairman
 - a. *'NWPA Library Exhibit Subcommittee Update'* by Haider Mehdi, Illinois-Indiana Sea Grant
4. Review and Approve Financial Report
5. 2026 Executive Committee Meeting Dates
6. Other
7. Adjourn

Balance Sheet

NWPA

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
10000 5/3 Business Checking Account	56,437.08
Total for Bank Accounts	\$56,437.08
Accounts Receivable	
11000 Accounts Receivable	1,250.00
Total for Accounts Receivable	\$1,250.00
Other Current Assets	
12000 Undeposited Funds	500.00
Total for Other Current Assets	\$500.00
Total for Current Assets	\$58,187.08
Fixed Assets	
Other Assets	
Total for Assets	\$58,187.08
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	
Other Current Liabilities	
Total for Current Liabilities	
Long-term Liabilities	
Total for Liabilities	
Equity	
30000 Opening Balance Equity	5,521.24
32000 Unrestricted Net Assets	52,952.09
Net Income	-286.25
Total for Equity	\$58,187.08
Total for Liabilities and Equity	\$58,187.08

METRO WEST COUNCIL OF GOVERNMENT
Northwest Water Planning Executive Committee Meeting
Thursday, May 22, 2025
In-Person Meeting – The Centre, Elgin

Present: NWPA Chair and Elgin Mayor Dave Kaptain, Montgomery President Matt Brolley, Barrington President Karen Darch, South Barrington President Paula McCombie, CMAP Regional Policy Principal Nora Beck, Kane County Representative Dale Berman, Kane County Chairwoman Corinne Pierog, McHenry County Representative Carolyn Campbell, NWMC Executive Director Mark Fowler, NWPA TAC Co-Chair, Engineering Enterprises, Inc. CEO and MWCOG Consultant Jeff Freeman, Algonquin Trustee Jerry Glogowski, CMAP Representative Kelsey Pudlock, Barrington Council of Government Executive Director Kim Saunders, Engineering Enterprises, Inc. Representative Angie Smith, NWPA-TAC Chairman, Engineering Enterprises, Inc. Chairman and MWCOG Consultant Pete Wallers, Lesli Melendy, Metro West Executive Director

CALL TO ORDER

Mayor Kaptain called the meeting to order at 9:33am.

Approval of the Minutes

Mayor Kaptain asked for a motion to approve the minutes of the last meeting. First by President McCombie second by Carolyn Campbell. The motion was approved unanimously.

Review & Approval of the Financial Report

Ms. Melendy reported there is approximately \$56,000 in the account. Dues notices were sent at the beginning of May. Some dues have been paid but most are still outstanding. She asked those present to remind their respective offices of the outstanding payment.

Presentation of Revised Sustainability Plan

Ms. Pudlock shared a partner, the Illinois State Water Survey found an issue with the water demand forecast, specifically with regard to the associated ground water discovery data. This discovery was made immediately prior to the March meeting's presentation. The discrepancy did not make a huge impact on the overall plan and the plan was approved, pending additional information. The plan presented at this meeting includes updated forecast data. Ms. Pudlock reviewed the additions for the group. Mayor Kaptain reminded the group the plan is intended to be a living document and a centerpoint for community reference. Mr. Wallers stated that included communities are not required to share changes to their sustainability plan. He continued, a great takeaway from the report is that sustainability cannot be tracked by county or region due to geographical difference and each community will decide the conservation measures they choose to take. In the coming years, NWPA will share information about the advantages and benefits of water conservation. Mr. Kaptain then called for a vote of approval for the updated Sustainability Plan. President Brolley made the first motion, seconded by President McCombie. The plan passed unanimously. Mr. Kaptain shared that in Elgin, they've seen the importance of public education regarding water conservation and how it can impact the organization's efforts. Mr. Wallers discussed the plans for future community outreach. NWPA will partner with the Gail Borden Library as an initial approach. Several volunteers have come forward to be on the outreach committee. It is hoped the Kane County Outreach Specialist will act as the committee chair. Subsequent

efforts will include presenting the plan to area COGs. The Illinois-Indiana Sea Grant will be providing administrative support. Mr. Waller also shared, the State Water Plan hopes to form a Water Inventory Center (WIC) where all data would be collected in one place. Additionally, the Water Resource Director of Kane County discussed with Mr. Waller they'll transfer funds to NWPA since they won't be able to use them prior to the use deadline. These funds would be used to create several library presentations to be displayed throughout the region. Mayor Kaptain would like to get the media involved for an unveiling of the plan and educational outreach efforts in October. Within the next two years, targeted audiences will include the public, elected officials and municipal staff. Mr. Wallers commented that with available funds it is hoped that an interactive element, using iPads, may be included in the outreach opportunities. Mayo Kaptain suggested considering school districts as a way of sharing plan information. Ms. Pudlock suggested consideration be given to utility organizations for information sharing. As an example, water bill inserts can be useful.

Adjournment

With no further business to address, a motion to adjourn was made, moved by Ms. Campbell seconded Mayor Kaptain closed the meeting at 10:28am.

Reported and submitted by:
Jennifer Downing
Metro West



Executive Committee
The Centre at Elgin
100 Symphony Way, Elgin
(or via Zoom as required)

2026 Meeting Dates

- Thursday, January 29, 2026 – 9:30-11:30 am
- Thursday, May 21, 2026– 9:30-11:30 am → IN PERSON @ ELGIN CENTRE
- Thursday, September 24, 2026- 9:30-11:30 am → IN PERSON @ ELGIN CENTRE

***The Executive Committee is invited to any Technical Advisory Committee (TAC)
@10am on the following dates:***

January 27, 2026
February 24, 2026
March 24, 2026
April 28, 2026 (In Person @ The Centre)
May 26, 2026
June 23, 2026
July 28, 2026
September 22, 2026
October 27, 2026 (In Person @ The Centre)
November 24, 2026

Register in advance for TAC meetings