



Executive Committee Meeting Minutes

September 12, 2013

Present: McHenry County Board Member, Mary McCann; North Aurora President Dale Berman; Lake County Board Member Bonnie Carter; Tower Lakes President Kathleen Leitner; Ruth Anne Tobias, DeKalb County; and Barrington President Karen Darch.

Also Present: Jodie Wollnik of Kane County; Angie Ford, EEI; Peter Wallers, President EEI, TAC Chairman; Angela Zubko of Kendall County; Colin Duesing, Will County Land Use Planner; Joe Haimann, Kane County Board; Chris Staron of Northwest Municipal Conference. Guests: Margaret Schneemann, CMAP, Dr. Tim Loftus, CMAP and Kaitlyn McClane, AmeriCorps VISTA Fellow.

McHenry County Board Member Mary McCann opened the meeting at 10:03 a.m. with a brief introduction of herself. Introductions were given by those present.

Additions or Changes to Agenda: None at this time.

Mary McCann will make a note for Mary Randle for nametags for meetings going forward.

Appoint Treasurer: Ruth Anne Tobias volunteered for the position. Appointment of a Treasurer was tabled until a quorum is present.

Approval of minutes: Approval of the minutes of the May and July Executive Committee meetings were tabled until a quorum is present.

Presentation: NWPA Strategic Plan Development Status: Dr. Tim Loftus, CMAP, gave a status report on the Strategic Plan development. Minor edits have been incorporated since the July Executive Committee meeting with the suggestions from this group as well as the TAC.

There are 11 objectives and 32 strategies that are listed on the implementation matrix dated August 23, 2013. The group reviewed the implementation matrix to be sure that there was agreement on the first steps, the lead implementers and key partners. Much discussion was had regarding the wording for item number 4 (Pg. 2 of 3) and item number 5 (Pg. 3 of 3). The group agreed to add the Executive Committee in the Lead Implementer column for item number 4 (Pg. 2 of 3) and to add the TAC in the Lead Implementer column for item number 5 (Pg. 3 of 3).

Since there was no quorum present at the meeting the group formed a consensus that the Strategic Plan could be used as a working document until it could gain final approval at the Executive Committee meeting in November.

Presentation: Lawn and Landscape Practices Manual: Margaret Schneemann, CMAP gave an overview presentation of the Lawn and Landscape Practices for NWPAs Communities. Hard copies were distributed to those present. It is also located on the NWPAs website under the *Resource Center* tab (http://www.nwpa.us/pdfs/resource_center/FY13-0092%20OUTDOOR%20WATER%20CONSERVATION%20MANUAL%20lowres-FINAL.pdf)

It was noted by the group that due to the most recent elections that there are several new mayors and elected officials in lots of communities so it is a huge continuing of education for everyone involved in regards to water planning.

Jodie Wollnik, Kane County, commented on the County's Green Infrastructure Plan that was just finalized. They are working on the social media aspect for Kane County Connected to beef up lawn maintenance. They are working on renewing NPDES/MS4 permit and there lots of interrelated issues that we can start adding and including from the Lawn and Landscape Manual. Through Kane County Water Authority we are able to reach a lot of the operators. Multi-branch approach going at this time.

Discussion was had about working with retailers in various communities in regards to water restrictions and training. Margaret suggested checking out the Lawn to Lake website for various materials that could be used (www.iiseagrant.org).

Approve May – June 2013 Financial Report and Approve July – August 2013 Financial Report: Approval of the financial reports for May – June 2013 and July – August 2013 were tabled until a quorum is present.

Technical Advisory Committee Report: Pete Wallers gave a report on the TAC.

Approval of CMAP Printing Invoice for Lawn/Landscape Watering Practices Manual: Pete asked for approval of the CMAP printing invoice for the Lawn/Landscape Watering Practices Manual;100 copies were printed. He is seeking approval of \$525 of our funding for our share for the nominal 80 manuals we would like to distribute to every community located within the NWPAs. Since there was no quorum present at the meeting the group formed a consensus for the payment of the invoice until it will gain final approval in November.

Kaitlyn McClain, AmeriCops VISTA Fellow/NWPA Newsletter Template: Pete asked Abby Crisostomo, MPC, to introduce Kaitlyn. Kaitlyn is the fellow that MPC was able to secure. We will have her for a full year at MPC and half of her time will be dedicated to NWPAs and helping build the organization. Where you see MPC listed on the Strategic Plan it will be Kaitlyn doing the work. She will be working through communication related issues, newsletter and outreach strategies and how to promote conservation and get a few more communities to adopt the lawn watering ordinance.

Kaitlyn gave a presentation on the monthly newsletter that she created. It's a first step in the direction of getting everyone on the same page. It would go to elected officials and public works people as well. She went through the newsletter template and explained the different areas that are going to be included.

Kaitlyn's contact information is as follows: kmclain@metroplanning.org (312) 863-6041

The group was extremely pleased and very excited about the implementation of the newsletter for the organization.

Water Reporting Update: Pete gave a status report on the water reporting website; hopeful to roll out at the next TAC meeting. The website was almost completed when ISWS said that they could use some information instead of the IWIP submittal. That update has been completed. When we come back in November hopefully we can demonstrate it to all of you.

Pete also mentioned that IDNR is working on regional water planning for the State. Greenleaf Advisors was at our July TAC meeting and they are still in the information gathering stage. Something to think about – how can we fund water planning in the State of Illinois?

IDNR is also working on Lake Michigan Water Allocation rule changes. The most significant one is the proposed method of water loss computation, 8% with no credit for leaky pipes.

Nutrient regulations are starting to heat up and it is likely going to add cost to wastewater treatment. We will continue to monitor this, eventually there will be a statewide standard published. The primary concern is phosphorus.

The Post Development Runoff Standards are also pending. Once required the standards will have a greater impact on counties that do not currently have county wide storm water standards such as DeKalb County. It could be 2018 before we see anything finalized.

We will discuss all of these items at the next TAC meeting later this month.

Mary McCann mentioned that McHenry County is going to be doing a Deicing Workshop; she will get the information to Pete and Mary via e-mail so they can share it with the respective groups.

Motion to adjourn: Kathleen Leitner made a motion, Joe Haimann seconded. There being no further business, the meeting was adjourned at 11:38 a.m.

Next meeting date: Thursday, November 14, 2013 at The Centre of Elgin.

Submitted by _____

Angie Ford, Recorder